



Deer Harbor Community Club Schoolhouse Use

Purpose of Event: _____

Date & Time including set -up and take-down:

from: _____ to: _____

Name of Applicant: _____ DHCC Member Yes / No

Mailing Address: _____

Phone: _____ Email: _____ Nonprofit Yes / No

Is alcohol to be served or consumed Yes / No

IF YES, the required event insurance must include an alcohol rider and a State of WA Liquor License is required.

- Maximum capacity is 85 people.
- Event Insurance is required and must name DHCC as additional insured.
- No smoking, vaping, candles, or open flames.
- Leave the building as you found it: tables and chairs stored as found, floor and other surfaces clean, lights and fans turned off, thermostat set back to 60, and doors locked.

Separate checks are requested for

Rental + Cleaning fee \$ _____ and Damage Deposit \$ _____

for easy return of Damage Deposit if the premises are left undamaged.

Please complete, sign, and return this form, with checks, proof of insurance, etc, to:
DHCC Rentals, PO Box 57, Deer Harbor WA. 98243

Signature of Applicant: _____ Date: _____

Cancellation less than seven days prior to event will incur cancellation fees.

DHCC reserves the right to deny use of DHCC facilities to any individual or organization

DHCC Use only:

Liquor License required:Yes / No provided (initials): _____

Insurance with DHCCC named additional: provided (initials): _____

Damage Deposit Received: Amount: _____ (initials): _____

Dates input to Schoolhouse calendar: (initials): _____

After Event Facility Condition Check:(initials): _____

Comments: _____

Damage Deposit returned: _____(initials)_____